

**ANNEXATION REQUEST FORM
FOR COMMUNITY FACILITIES DISTRICT
FOR RESIDENTIAL SUBDIVISION MAINTENANCE**

CITY OF FRESNO PUBLIC WORKS DEPARTMENT

Date: _____

As a representative of the owner of at least 10% of the land within the below referenced subdivision, I am hereby requesting annexation into a City of Fresno Community Facilities District for the purposes of maintenance and replacement as a condition of maintenance of features specified below.

APPLICANT COMPANY NAME: _____

ADDRESS: _____ Contact: _____

CITY: _____ ZIP: _____ FAX : _____

PHONE : _____ EMAIL: _____

LAND OWNER COMPANY NAME: _____

AUTHORIZED SIGNATORY: _____ TITLE: _____

ADDRESS: _____

CITY: _____ ZIP: _____

PHONE : _____ FAX: _____

EMAIL: _____

FINAL MAP NUMBER: _____ **TENTATIVE MAP NUMBER:** _____

C.U.P. NUMBER: _____ **OTHER:** _____

Is this Final Map part of a phased development? _____

ALL ITEMS LISTED BELOW MUST BE SUBMITTED WITH THE REQUEST FOR ANNEXATION.

- G Engineer=s quantified estimate of listed items to be included for maintenance (including the items below.) Additional refined information may be required.
- G Total Area of Taxable Lots.
- G A copy of the approved Conditions of Approval
- G A copy of the approved Tentative Map
- G Two copies of the technically correct Final Map. **One must have all required landscape areas and all additional features identified and located.**
- G Twos sets of technically correct complete Landscape Plans. Reduced size sets may be submitted if full size plans already submitted to DPW for approval.
- G Complete plans for all other features to be included for maintenance (ie. stamped concrete, sound walls, etc.)
- G \$4,000.00 Annexation Fee

Contact Joe Paff/Hilary Kimber for specific data requirements at 559-621-8695/8794.

STANDARD CITY CFD MAINTAINED LANDSCAPE TYPES:

There are 3 standard styles of landscaping maintained by City CFD=s.

1. **Shrub Style:** Consists of any combination of City approved **shrubs, trees, sidewalks and ground covers (excluding turf)**. To be maintained monthly if required funds are collected.
2. **Turf Style:** Consists of any combination of City approved **turf, shrubs, trees, sidewalks and groundcover**. Turf to be mowed weekly during the growing season and every other week during dormant seasons if required funds are collected.
3. **Street Trees:** Consists of City approved **Street Trees** within Parkways (between curb and sidewalk) in local street Right-Of-Ways (ROW) within the subdivision. Trees to be structurally pruned every three years if required funds are collected.

TYPICAL LANDSCAPING AREAS MAINTAINED

- ! Major Street Buffers B Landscape Easements and ROW from curb to fence
- ! Major Street Median Islands fronting subdivision
- ! Outlots B Includes concrete walks within the Outlots
- ! Trails and Paseo's
- ! Temporary Ponding Basins
- ! Local street median and traffic calming islands

NOTE: The CFD=s do not maintain features located in front yards.

I am requesting the following items to be included in the CFD:

STANDARD MAINTAINED FEATURES:

- G **Landscaping**
- G **Sidewalks** within local street ROW within the subdivision.
- G **Curbs and Gutters** within local street ROW within the subdivision.
- G **Valley Gutters** within local street ROW within the subdivision.
- G **Street Lights** within local street ROW within the subdivision.
- G **Street Signage** within local street ROW within the subdivision.
- G **Sound Walls** B City required and not adjacent to subdivision property owners.

OPTIONAL FEATURES:

- G **Special Landscaping** (ie. Increased level of service, palm trees etc.)
- G **Entry Walls, Pilasters & Signs**
- G **Stamped Concrete Paving** (Hardscaping)
- G **Entry Lighting** (low voltage)
- G **Park Lighting**
- G **Park Benches**
- G **Vehicle Exit (only) Gates**
- G **Pedestrian Gates**
- G **Temporary Ponding Basins**

Other:

This request and the required data may be submitted for review at any time. The annexation fee will not be accepted at this time. The request package will be held for review for up to 7 working days at which time It will be accepted for processing or returned for completion of data or processes that will affect the annexation process. If accepted for processing, the annexation fee is due prior to any further processing.

FOLLOWING ACCEPTANCE FOR PROCESSING, ANY CHANGE TO THE AMOUNTS OR TYPES OF FEATURES WILL CAUSE DELAYS AND WILL REQUIRE ADDITIONAL PROCESSING CHARGES.

Applicant Signature _____ Date _____

Print Name _____

ACCEPTED FOR REVIEW

Signature _____ Date _____

ACCEPTED FOR PROCESSING

Signature _____ Date _____